

# PATIENT AUTHORIZATION FOR RELEASE OF MEDICAL RECORD



Patient Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Address: \_\_\_\_\_

I hereby authorize: \_\_\_\_\_  
(Complete name of Physician, Clinic or Facility you want records sent from)

\_\_\_\_\_  
(Complete Address)

\_\_\_\_\_  
City State Zip

To release: (List specific description of information)

\_\_\_\_\_

Dates of service: From: \_\_\_\_\_ To: \_\_\_\_\_

X-ray films  X-ray reports  Office notes  OP reports/hospital  Misc.

**Please allow a minimum of 10 business days for processing.**

**Send To:** \_\_\_\_\_ Date needed \_\_\_\_\_

\_\_\_\_\_  
(Complete name of Physician, Clinic or Facility you want records sent to)

\_\_\_\_\_  
(Complete Address)

\_\_\_\_\_  
City State Zip

What is the purpose of this use or disclosure? \_\_\_\_\_

\_\_\_\_\_

I understand and acknowledge that this authorization extends to all or any part of the information designated above, which may include information related to treatment of physical and mental illness, and/or alcohol/drug abuse, and/or AIDS/HIV results. I expressly consent to the release of information designated above.

I understand that this authorization is valid for 1 year or until \_\_\_\_/\_\_\_\_/\_\_\_\_ and that I may revoke this authorization at any time by notifying the Clinic in writing, but if I do revoke it, the revocation will not have any effect on actions taken before the revocation was received.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
(If patient is a minor, parent/guardian please sign)

WITNESS: \_\_\_\_\_ DATE: \_\_\_\_\_

Mail or Deliver  Patient will pick up  Fax # \_\_\_\_\_

\_\_\_\_\_  
**For Office Use**  
\_\_\_\_\_ Date sent or picked up \_\_\_\_\_ Initial \_\_\_\_\_ Charge \$ \_\_\_\_\_

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